

2024

Directory of

# CITY ADMINISTRATION

Menasha City Center 100 Main Street, Suite 200 Menasha, Wisconsin 54952-3190

www.menashawi.gov

Office Hours:

Monday – Friday 8:00am – 4:00pm

Updated: 1/10/2024



# 2024 CITY DIRECTORY

Date of Incorporation	March 5, 1874
Area – Square Miles	7.76
Area – Acres	4,966
Miles of Streets	72.76
Latitude	44-12-05N
Longitude	88-26-56W

#### WELCOME TO MENASHA

Menasha is a community located at the northern end of Winnebago and Calumet Counties on the north shore of Lake Winnebago. The City of Menasha has a Mayor-Council form of government.

This directory is dedicated to the citizens of Menasha. It is intended to acquaint you with your City's government and services. We invite you to actively participate. If you are interested in serving on a City Board or Committee, submit a letter of interest to the Mayor's office.

#### **Population**

2020	18,268	2011	17,381
2018	17,713	2010	17,353
2017	17,647	2005	17,156
2016	17,573	2000	16,331
2015	17,633	1990	14,711
2014	17,550	1980	14,728
2013	17,454	1970	14,836
2012	17,407	1960	14,647

#### Polling Places in the City of Menasha

Districts 1 and 2	Menasha Senior Center	116 Main Street
Districts 3 and 4	Boys and Girls Club of Menasha _	600 Racine Street
Districts 5 and 7	UW-Oshkosh Fox Cities Campus	1478 Midway Road
Districts 6 and 8	Winnegamie Dog Club	2043 Manitowoc Road

Register to vote in the City Clerk's office - 100 Main Street, Suite 200, Menasha

You may register at the polls on Election Day with proper proof of residence; i.e. current driver's license, utility bill, phone bill, or residential lease. You may also register to vote online at myvote.wi.gov if your address is up-to-date with the DOT.

All voters are required to show a valid photo ID to vote.

### **City Officials**

Mayor	Donald Merkes	967-3608
Council President	Stan Sevenich	725-2429
Assessor	Associated Appraisal	749-1995
Attorney	Meggie Struve	967-3608
City Clerk	Valerie Neuman	967-3608
Community Development Director	Sam Schroeder	967-3650
Finance Director	Jennifer Sassman	967-3630
Fire Chief	Kevin Kloehn	886-6200
Health Sanitarian	Todd Drew	967-3520
Human Resources Manager	Kimberly Cardoza	967-3604
Library Director	Brian Kopetsky	967-3660
Menasha Utilities General Manager	Melanie Krause	967-3400
Parks & Recreation Director	Megan Sackett	967-3640
Police Chief	Nick Thorn	967-3500
Public Health Director	Kristine Hutter	967-3520
Public Works Director	Laura Jungwirth	967-3610
Deputy Dir. of Municipal Operations	Thad Brown	967-3620

Please visit the appropriate department's page on the city's website to contact them via e-mail.

#### **Common Council Committees**

All Council members comprise the Administration Committee, Board of Public Works, and Personnel Committee. Chair and Vice-Chair listed below.

#### **Administration Committee**

Ald. Rebecca Nichols, Chair Ald. Austin Hammond, Vice Chair

#### **Board of Public Works**

Ald. Stan Sevenich, Chair Ald. Randy Ropella, Vice Chair

#### **Personnel Committee**

Ald. Ted Grade, Chair Ald. Rebecca Nichols, Vice Chair

## **Common Council**

Meets the first and third Monday of each month at 6:00pm Menasha City Center, 100 Main Street, First Floor Conference Room (Exception: Third Tuesday in April)

Mayor – Donald Mer 163 A Main Street	kes		967-3608
	(Ward 1 & 2) – Rebecc		486-1641
	(Wards 3 & 4) – Rosita		915-6163
	(Wards 7 & 8) – Stan S		-
	( <b>Wards 5 &amp; 6) – Austin</b> :. 1		538-0554
	(Wards 9 & 11) – Kiers		757-8403
	(Wards 13 & 14) – Tho		202-4928
	(Wards 10, 12 & 17) – <sup>-</sup>		215-7226
	(Wards 15 & 16) – Ran		830-2473
	ebago County Boar	<del>-</del>	se, Oshkosh
	Wards 1-4		
Rachael Dowling	Wards 5-8	April 2024 7	15-304-8375
Tom Borchart	Wards 9-11, 17	April 2024	725-8380
Paul Eisen	Wards 9-11, 17 Wards 12 & 13	April 2024	734-1303
Conley Hanson	Ward 17	April 202476	60-880-0115
Calumet County Board of Supervisors  Meets the third Tuesday of each month; County Courthouse, Chilton			
	9:30am Oct-Apr; 7:00		
Matthew H. Budde	Ward 14	April 2024	907-0753
Iom Stoffel	Wards 15-16	April 2024	209-9815

# City of Menasha

Building Inspector, Alisc	on Humski _100 Main Street, Suite 200	967-3655
City Hall100 Main S	Street, Suite 200 (M-F 8am - 4pm)	967-3600
Code Enforcement, Lor	i Fulcer100 Main Street, Suite 200_	967-3548
Calder Stadium	1065 Racine Rd (Seasonal)	967-1999
Fire Station #31	1080 Breezwood Lane, Neenah	Emergency 911
Fire Station #32	125 E Columbian Ave, Neenah	Emergency 911
Fire Station #35	430 First Street	Emergency 911
Fire Station #36	1911 Manitowoc Rd	Emergency 911
Fire (non-emergency)_		886-6200
Health Department	100 Main Street, Suite 200	967-3520
Heckrodt Wetland Rese	erve1305 Plank Road	720-9349
Marina (Seasonal)	Main and Center Streets	967-5193
Menasha Library	440 First Street	967-3690
Menasha Lock (Corps of E	Engineers) 82 Broad Street	722-5541
Menasha Utilities	321 Milwaukee Street	967-3400
Police Department	430 First Street (24/7)	Emergency 911
Police (non-emergency)	)	967-3500
Post Office	84 Racine Street	722-0326
Public Works Facility _	455 Baldwin Street (7am-3pm)	967-3620
Senior Center	116 Main Street (8am-1pm)	967-3530
Swimming Pool (Seaso	nal) _ Third and Konemac Streets (Seasc	onal) _ 967-5163

#### **Commissions**

#### **Menasha Water and Light Commission**

Meets the fourth Wednesday of each month at 8:00am Menasha Utilities, 321 Milwaukee Street

Mark Allwardt – President	_ 10-01-2019 – 10-01-2024	_ 725-3530
Gary Turchan	_ 10-01-2021 – 10-01-2026	_ 967-4191
Roy Kordus	10-01-2022 – 10-01-2027	720-9122
Don Merkes	Mayor	967-3608
Melanie Krause	Menasha Utilities, General Manager	967-3400

#### **Plan Commission**

Meets the first Tuesdays of each month at 3:30pm Menasha City Center, 100 Main Street, First Floor Conference Rooms

Catherine Cruichshank	05-01-2021 – 05-01-2024	205-4567
Kevin Benner	05-01-2022 – 05-01-2025	997-1505
Jacob Anderson	_ 05-01-2023 – 05-01-20279	952-451-2159
Ald. Tom Grade	_ Alderman Representative	202-4928
Ald. Rosita Eisenach	_ Alternate Alderman Representative _	915-6163
Richard Sturm	Parks and Recreation Member	722-5141
Don Merkes, Chair	_ Mayor	967-3608
Laura Jungwirth	Public Works Director	967-3610
Sam Schroeder, Secretary _	Director of Com. Dev.	967-3650

### **Neenah-Menasha Sewerage Commission**

Meets the fourth Tuesday of each month at 8:00am Sewerage Disposal Plant, 101 Garfield Avenue

Corey Gordon, C/Menasha	_ 12-31-2023	967-3615
Forrest Bates, C/Neenah	_ 12-31-2023	729-5556
Steve Coburn, Secretary/Treasurer; SD 2	_ 12-31-2023	470-1121
Dale Youngquist, President, V/Fox Crossing _	_ 12-31-2024	725-8212
Mark Mommaerts, V/Harrison	_12-31-2024	989-1062
Greg Weyenberg, C/Neenah	_ 12-31-2025	722-6634
Ray Zielinski, Vice President, C/Menasha	_ 12-31-2026	558-4154
Paul Much, Waste Water Plant Manager		751-4760
Rob Franck, Waste Water Maintenance Super	751-4760	
Roger Voigt, Accountant		751-4760
John Thiel, Attorney		830-9900

#### **Commissions Cont.**

#### **Police Commission**

Meets the third Thursday of even numbered months at 5:00pm or upon the call of the chair

### Public Safety Building, 430 First Street

James Meinke	05-01-2018 – 05-01-2023	725-3112
Jerry Jakubek	05-01-2019 – 05-01-2024	585-6286
Debbie Galeazzi	09-21-2020 – 05-01-2025	740-2205
Trevor Martin	05-01-2021 – 05-01-2026	419-5657
Nancy Ball	05-01-2022 – 05-01-2027	722-7575

#### **Neenah-Menasha Fire Rescue Joint Fire Commission**

Meets the fourth Wednesday of each month at 12:00pm

Mark Keating, C/Neenah	_ 05-01-2021 - 05-01-2024 _	722-2445
Patrick Lewis, Vice Chair; C/Neenah	_ 05-01-2022 - 05-01-2025 _	720-0072
Jeff Englebert, C/ Menasha	_ 05-01-2022 - 05-01-2025 _	729-1953
Ken Kubiak, Chair; C/Menasha	_ 05-01-2023 - 05-01-2026 _	730-0255
Michael Keehan, C/Menasha	_ 05-01-2023 - 05-01-2026 _	969-0876
Kevin McCann, C/Neenah	05-01-2020 – 05-01-2026	722-2032

#### **Landmarks Commission**

Meets the second Wednesday of each month at 5:00pm Menasha City Center, 100 Main Street, First Floor Conference Room

Arnie Collier	03-18-2019 - 03-01-2022		729-0048
Vacant	03-01-2023 - 03-01-2026		
Kate Mueller	04-20-2021 - 03-01-2024		969-0551
George Davis	03-01-2021 - 03-01-2024		
Sarah Bauer	03-21-2022 - 03-01-2025	202	-256-0454
Anastasia Horan	03-01-2023 - 03-01-2026		268-2659
Ald. Tom Grade _	Alderman Representative		202-4928
Sam Schroeder	Community Dev. Director		967-3650

#### **Boards**

#### **Board of Appeals**

Meets upon call of the Board Chair Menasha City Center, 100 Main Street, First Floor Conference Rooms

Debbie Galeazzi, Chair	02-01-2021 – 02-01-2024	740-2205
Morgan Rae-Othrow	05-17-2021 – 02-01-2024	213-7543
Mary Vander Wyst		428-0661
Sue Jungen	_ 03-07-2022	858-1143
Tim Jacobson	02-01-2023 – 02-01-2026	725-8891
Antoine Tines	Alternate	730-9688
Valerie Neuman, Secretary	City Clerk	967-3603

#### **Library Board**

Meets the fourth Tuesday of each month at 4:30pm Menasha Library, 440 First Street

Carrie Lane	07-01-2021 – 07-01-2024	850-1874
Allisen Stojanovic	07-01-2021 – 07-01-2024	265-0879
Bob Golz	07-01-2022 – 07-01-2025	738-9973
Jill Halverson	07-01-2022 – 07-01-2025	993-1905
Helen Englebert		920-915-8446
Christina Turner	08-01-2023 – 06-01-2026	415-519-9054
	Winnebago County Appointment _	725-3916
Cynthia Witt	Winnebago County Appointment _	851-8473
Matt Zimmerman	MJSD Superintendent	967-1416
Brian Kopetsky	Library Director	967-3660

#### **Parks and Recreation Board**

Meets the second Tuesday of each month at 5:30pm Menasha City Center, 100 Main Street, First Floor Conference Rooms (or various parks in June, July, and August)

Richard Sturm, Chair	_ 10-01-2017 – 10-01-2023	722-5141
Rachael Dowling	_ 02-15-2021 – 10-01-2023 7	15-304-8375
Timothy Hale	_ 10-01-2019 – 10-01-2024	213-4242
Eli Wickman	_ 08-15-2022 – 10-01-2024	492-1034
Brian Adesso	_ 10-01-2021 – 10-01-2024	209-9710
Tom Marshall	_ 10-01-2019 – 10-01-2025	850-3314
Ted Grade	_ Alderman Representative	215-7226
Megan Sackett, Secretary	Parks and Recreation Director	967-3640

#### **Boards Cont.**

#### **Board of Review**

Meets in accordance with WI State Statute Menasha City Center, 100 Main Street, First Floor Conference Rooms

Ray Zielinski	07-01-2018 – 07-01-2023	558-4154
	07-01-2019 – 07-01-2024	
	07-06-2020 – 07-06-2025	
	07-01-2021 – 07-01-2026	
• • • • • • • • • • • • • • • • • • • •	07-01-2022 – 07-01-2027	
Vacant	Alternate	
Valerie Neuman, Secretary _	City Clerk	967-3603
	Board of Health	
Meets the sec	cond Friday of each month at 8:00am	1
	00 Main Street, First Floor Conferen	
•		
VACANT	05-01-2020 – 05-01-2023	
Kristene Stacker	05-01-2020 – 05-01-2023	722-6366
Candyce Rusin, Chair	05-01-2021 – 05-01-2024	729-0922
Dr. Andrew Dunn		
Kristine Hutter, Secretary	Public Health Director	967-3520
_		
	ledical Advisory Board	
Meets	upon call of the Board Chair	
Dr. Wayna Busin	Podiatrician	720 0022
	Pediatrician General Practice	
	Family Practice	
	Public Health Director	
- Taledillo Hattor, Gooletary	1 dono i locatal billoctol	001 0020

#### **Menasha Joint School District Board of Education**

Meets the second and fourth Monday of each month at 6:30pm Menasha City Center, 100 Main Street, First Floor Conference Rooms

Carol Sturm	475-7301
Chad Lewis	277-2533
Mark Mayer	722-2134
Steve Thompson	727-4668
Maria Vera	475-3844
Joe Gosz, Clerk	215-6252
Rob Konitzer	737-2561

#### **Appleton Area School District Board of Education**

Meets the second and fourth Monday of each month at 7:00pm Thomas Scullen Leadership Center, 122 E. College Ave. Ste. 1A, Appleton

Kay Eggert	738-7517
James Bacon	278-9796
Kris Sauter	358-0660
Ed Ruffalo	612-217-0865
Pheng Thao	739-6469
Jason Kolpack	364-9343
Nick Ross	716-7212

#### **Committees**

#### **Committee on Aging**

Meets the second Friday of each month at 1:30pm Menasha City Center, 100 Main Street, First Floor Conference Rooms

Bernice Kohanski	02-01-2023 - 02-01-2026_	312-4722
Anne Anderson	08-15-2022 - 02-01-2024	605-951-1129
Dan Kelpinski	_02-01-2021 - 02-01-2026	720-5492
Sue Wisneski	02-03-2021 - 02-01-2024	
Sarah Bauer	07-18-2022 - 02-01-2025	202-256-0454
Pat Irwin, Chair	02-01-2022 - 02-01-2025	832-9792
Kristine Hutter	Public Health Director	967-3520
Chloe Hanson-Dunn	Senior Center Manager	967-3532

#### **Housing Authority**

Meets the last Monday of even months at 4:30pm Menasha City Center, 100 Main Street, First Floor Conference Rooms

Larry Haase	07-01-2021 - 07-01-2025	470-9243
Austin Hammond	07-19-2021 - 07-01-2025	538-0554
Ted Skrzypczak	07-01-2023 - 07-01-2026	843-0941
Christine Kaup	07-01-2023 - 07-21-2026	284-6062
Michael Keehan	07-01-2023 - 07-01-2028	969-0876
Frank Haffner	Alternate	725-7405
Antoine Tines	Alternate	213-1794
Sam Schroeder	Community Dev. Director	967-3650

# Neenah-Menasha Fire Rescue Joint Finance and Personnel Committee

Meets the fourth Tuesday of each month at 5:30pm

Ald. Stan Sevenich, C/Menasha, Vice-Chair_	_ April 2024	725-2429
Ald. Ted Grade, C/Menasha	_ April 2024_	215-7226
Ald. Kiersten Lewis, C/Menasha	_ April 2024	757-8403
Ald. Todd Stevenson, C/Neenah,	_ April 2023 _	722-5440
Ald. Brian Borchardt, C/Neenah, Chair	_ April 2023	205-3926
Ald. Kathie Boyette, C/Neenah	_ April 2023	558-3410

#### **Sustainability Committee**

Meets every fourth Thursday of the month at 4:00pm Menasha City Center, 100 Main Street, First Floor Conference Rooms

Kathy Thunes	10-01-2022 - 05-01-2023		734-3489
Lindsey Klumpp	10-01-2022 - 05-01-2023		
Ald. Austin Hammond	10-01-2022 - 04-16-2024		538-0554
Linda Stoll	10-01-2022 - 05-01-2024		205-9541
Roger Kanitz	10-01-2022 - 05-01-2024	-	722-6738
Kelsey Perry	10-01-2022 - 05-01-2025		
Kyle Coenen	10-01-2022 - 05-01-2025		595-0362
Angie Demers	05-01-2023 - 05-01-2026		967-8904

### **Redevelopment Authority**

Meets every first Tuesday of the month at 5:15pm Menasha City Center, 100 Main Street, First Floor Conference Rooms

Matt Vanderlinden	09-01-2019 - 09-01-2024	540-2768
Kip Golden	04-04-2022 - 09-01-2025	734-5122
Stacey Milligan	11-20-2023 - 09-01-2026	277-5410
Kyle Coenen	04-04-2022 - 09-01-2026	595-0362
Kim Vanderhyden, Chair	09-01-2023 - 09-01-2028	725-0352
Alicia Buechler	09-01-2022 - 09-01-2027	218-208-9668
Ald. Rebecca Nichols	09-01-2022 - 09-01-2027	486-1641

# Menasha Utilities (Electric & Water)

	Hours of Operation Monday – Friday from 7:30am – 4:00pm	
Menasha Utilities (Electric & Water)	Customer Service Administration Service Department Electric	967-3400 967-3411 967-3400
Utility Office Complex 321 Milwaukee Street	Street Light Outage	967-3400
	(Nights, Weekends, & Holidays)	_ 967-5190

	Hours of Operation Monday – Friday from 7:30am – 4:00pm	
Water Plant	Service Department Water	_ 967-3430
57 Manitowoc Street	EMERGENCY WATER CALLS (Nights, Weekends, & Holidays)	_ 967-5195

### Menasha Health Department

100 Main Street, Suite 100 (First Floor) Menasha, WI 54952 (920) 967-3520

#### **Immunization Clinic Schedule**

Clinic Days – Second Wednesday of each month

**Appointments** – Call between the hours of 8:00am – 4:00pm

 Bring child's previous immunization records if this is your first visit

**Cancellations** – Please call if you are unable to make your appointment

## Menasha-Neenah Municipal Court

211 Walnut Street, Neenah, WI 54956

(920) 886-6285

#### **Hours of Operation**

Mon.-Thurs. 7:30am - 4:00pm & Fri. - 6:00am - 2:30pm

City Ordinance No. O-24-01, adopted on November 5, 2001, provides for the creation of a Menasha-Neenah Municipal Court to become operative on May 1, 2002. The term for Municipal Judge is a four year term commencing May 1, 2002. Selection of the Municipal Judge shall be at the spring election every four years.

#### **Court Address & Contact Information**

Neenah City Hall, Council Chambers 211 Walnut Street Neenah, WI 54956

Court Judge: Honorable James B. Gunz

Court Clerk: Amanda Freeman

(920) 886-6285

#### **Fines & Payment Information**

Fines can be paid to the Neenah-Menasha Municipal Court Clerk at the Neenah City Hall. If a copy of the ticket or corresponding letter can be provided, payment can be made at the Neenah Finance department.

If after office hours, payments can be made at the Police Department or on the City's website for an additional processing fee.

#### 2023 Court Calendar

IA - Initial Appearances - beginning at 9:00am JT- Juvenile Trials - beginning at 10:30am T- Trials - beginning at 1:30pm

1/18 - IA; JT; T May - No Court 9/13 - IA; JT; T Feb - No Court 6/07 - IA; JT; T 10/11 - IA; JT; T 3/08 - IA; JT; T 7/12 - IA; JT; T 11/08 - IA; JT; T 4/12 - IA; JT; T 8/09 - IA; JT; T 12/06 - IA; JT; T

# **Licenses - Fees - Permits**

Licenses – rees – remits	
Amusements	
Bowling LanesCircus, Menagerie, Street, or other Carnival	_\$50.00/lane
Circus, Menagerie, Street, or other Carnival	\$50.00/day
Music/Coin Operated Mechanical Device	_\$10.00/machine
Alaska	
Alcohol	<u></u>
Class A Beer (year)	_\$225.UU _\$400.00
Class B Beer (year) Temporary Class "B" Beer and Wine (picnics)	\$100.00 \$40.00
Special Class B Fermented Malt Beverage	
Class A Liquor (year)	
Class B Liquor (year)	\$375.00
Class C Wine	\$100.00
Alcohol Operator's License (2 years)	\$50.00
Provisional Alcohol Operator's License (60 days)	_\$15.00
Miscellaneous	
	067 2655
Building Permit, Inspection Dept.	_907-3000 
Certified Survey Map Review	\$ 150.00 + \$25.00/10t
Direct Seller's Permit, Clerk's Office	
Eating/Drinking Establishments, Health Dept.	
Escort Services	
Escort	\$200.00
Excavation Permit (street r/w)	
HVAC (new)	
HVAC (renewal)	\$30.00
Junk Dealer Mobile Home License (annual), Health Dept	\$50.00
Non-Profit Temporary Restaurant, Health Dept.	
Parking Lot Permit (review fee)	
Plat Review (preliminary)	
Plat Review (final)	
Recreational Fire Permit	
Second Hand Store	
Signs, Community Dev. Dept.	967-3650
Site Plan Review, Community Dev. Dept	967-3650
Special Use Permit	
Tobacco/Cigarette License	
Tattoo, Health Dept	967-3520
Variance and Zoning Changes	\$350.00

# **Menasha Mayors**

1874	O.J. Hall
1875-78	P.V. Lawson, Sr.
1879-81	
1882	
1883-84	_ A. J. Webster
1885	
1886-89	
1890-91	_ Curtis Reed
1892	_ George Banta
1893	_ P. V. Lawson, Jr.
1894	_ John Rosch
1895	_ George Banta
1896	
1897	
1898-99	
1900	_ J. M. Pleasants
1901	_ Henry Fitzgibbon
1902-03	_ George Banta
1904-07	_ August J. Henning
1908-09	_ N. G. Remmel
1910-11	_ Joseph Hill
1912-18	
1919-21	
1922-23	_ M. M. Schoetz
1924-27	
1928-29	
1930-33	_ N. G. Remmel
1934-35	F. O. Heckrodt
1936-37	_ W. E. Held
1938-45	_ W. H. Jensen
1946-55	_ John R. Scanlon
1956-59	_ R. G. DuCharme
1960-65	
1966-67	_ Kenneth E. Holmes
1968-69	_ John L. Klein
1970-73	_ James Adams
1974-81	_ Victor V. Wiecki
1982-88	_ Thom A. Ciske
1988-2008	_ Joseph F. Laux
2008-Present	_ Donald Merkes

# **City of Menasha – Quick Directory**

Fax	967-5273
Ambulance	911
Appleton City Hall	832-6443
Appleton Area School District	832-6161
Assessor (Associated Appraisal)	967-3638
Building Inspection	967-3655
Calumet County Courthouse, Chilton	849-1414
City Attorney	967-3608
City Clerk	967-3608
Code Enforcement Specialist	967-3548
Community Development/Planning/Zoning	967-3650
East Central WI Regional Planning Commission	751-4770
Engineering Dept	967-3610
Finance Dept	967-3630
Fire – Emergency	911
Non-Emergency	
Fox Crossing Village Hall	
Health Dept	967-3520
Heckrodt Wetland Reserve	
Human Resources	
Library	967-3680
Marina	967-5193
Mayor's Office	967-3608
Menasha Historical Society	840-4373
Menasha Post Office	722-0326
Menasha School Administration	967-1400
Menasha-Neenah Municipal Court	886-6285
Menasha-Neenah Sewerage Plant	751-4760
Menasha Utilities	967-3400
Neenah City Hall	
Parks & Recreation Dept.	967-3640
Police – Emergency	
Non-Emergency	967-3500
Public Works Facility	967-3620
Street Dept./Sanitation Dept./Recycling Dept	967-3620
Senior Center	967-3530
Utilities Billing	967-3402
Winnebago County Courthouse, Oshkosh	727-2880